



SBIRT Services

1. 01 SBIRT Consent: A consent for services form shall be signed by the individual prior to or upon placement.
2. 02 SBIRT Cx Information: Name and address of Client.
3. 03 SBIRT Cx Information: Copies of service-related correspondence generated or received by the provider.
4. 04 SBIRT Cx Determination of Need: Client Screening scores documented and indicate level of treatment provided.
5. 05 SBIRT Cx Plan: Goals and objectives designed to reduce the severity and intensity of factors associated with substance use. Goals are specific, measurable, achievable, relevant, time-bound.
6. 06 SBIRT Cx Plan: Signed and dated by staff who developed the plan and signed and dated by the individual.
7. 07 SBIRT Cx Notes: Summary notes shall be entered into the individual's clinical record at least weekly for those weeks in which services are scheduled. Summary notes shall contain information regarding an individual's progress or lack of progress in meeting the conditions of the intervention/treatment plan.
8. 08 SBIRT Cx Discharge: A written discharge summary shall be completed for individuals who complete services or who leave the provider prior to completion of services. The discharge summary shall include a summary of the client's individual's involvement in services and, the reasons for discharge, and the provision of and referral to other services needed by the individual following discharge.
9. 09 SBIRT Cx Referral: Treatment Navigator shall link Cx to needed services and follow-up on referrals, documenting date and referral location.
10. 10 SBIRT Cx Referral: All referrals shall be maintained in Cx record, including whether or not the linkage occurred or documentation efforts to confirm a linkage when confirmation was not received.