



SA Intervention Clinical Tool

1. (65D-30) If the provider maintains an emergency overdose prevention kit (i.e. Naloxone) are they able to provide evidence that they have developed and implemented a plan to train staff in the prescribed use and the availability of the kit for use during all program hours of operation?
2. (65D-30) Does the Overdose Prevention Plan include information regarding: 1. Education about the risks of overdose, including having a lower tolerance for opioids if the individual is participating in an abstinence-based treatment program or is being discharged from a medication-assisted treatment program. 2. Information about Naloxone, the medication that reverses opioid overdose, including how to use Naloxone and where and how to access it.
3. (65D-30) Does the provider have an overdose prevention plan? All staff must have a working knowledge of the overdose prevention plan.
4. Cx Consent (65D-30.0042 (1)(d)) Consent for Services: A consent for services form shall be signed by the individual prior to or upon placement, with the exception of involuntary placements.
5. Cx Ct. Information (65D-30.004 (12)(c)(3)) Reports to the criminal and juvenile justice systems, as applicable;
6. Cx Ct. Information (65D-30.004 (12)(c)(11)) Copies of service-related correspondence generated or received by the provider
7. Cx Ct. Information (65D-30.004 (12)(c)(3)) A transfer or discharge summary, as applicable;
8. Cx Ct. Information (65D-30.004 (12)(c)(3)) Name and address of client and referral source;
9. Cx Ct. Information (65D-30.004 (12)(c)(3)) Informed consent for a drug screen, when conducted;
10. Cx Ct. Information (65D-30.004 (12)(c)(3)) Client placement information, (except case management)
11. Cx Ct. Information (65D-30.004 (12)(c)(3)) Record of ancillary services, as applicable;
12. Cx Determ of Need (65D-30.0042 (1)(a)) "Determination of Need and Eligibility for Placement. The condition and needs of the individual shall dictate the urgency and timing of screening; screening is not required if an assessment is completed at time of admission. All individuals presenting for services, voluntarily or involuntarily, shall be evaluated to determine service needs and eligibility for placement or other disposition.
The person conducting the screening shall document the rationale for any action taken and the validated tool used for service determination."
13. Cx Dx (65D-30.0044 (a)) Discharge Summary. A written discharge summary shall be completed for individuals who complete services or who leave the provider prior to completion of services. The discharge summary shall include a summary of the client's individual's involvement in services and, the reasons for discharge, and the provision of and referral to other services needed by the individual following discharge, including aftercare. The discharge summary shall be completed within 15 business days and signed and



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dated by a primary counselor.

14. Cx Interv. Plan (65D-30.004(19)(b)) Reviewed and updated at least every 60 days.

15. Cx Plan (65D-30.004(19)(b)) Goals and objectives designed to reduce the severity and intensity of factors associated with the onset and progression of substance use.

16. Cx Plan (65D-30.004(19)(b)) For individuals involved in intervention on a continuing basis, an intervention plan shall be completed within 45 calendar days

17. Cx Plan (65D-30.004(19)(b)) Signed and dated by staff who developed the plan and signed and dated by the individual.

18. Cx ROI (65D-30.004(13) 42 Code of Federal Regulations, Part 2.) Consent for Release of Information Contains the following:

- (1) Program permitted to make the disclosure,
- (2) Individual/organization to which the disclosure is to be made,
- (3) Purpose of the disclosure,
- (4) How much and what kind of information to be disclosed,
- (5) Signature & date of client/guardian (May be signed by the individual only if the form is complete)
- (6) Statement that consent is subject to revocation at any time,
- (7) Expiration Date of consent

19. Cx Screening (65D-30.004 (12)(c)(2), 65D-30.0042 (1)) Screening information: If the screening is not completed by a qualified professional, then it shall be countersigned and dated by a qualified professional.

20. Cx Summary Notes (65D-30.004(19)(c)) Summary notes shall be entered into the client record at least weekly for those weeks in which services are scheduled.

21. Cx Summary Notes (65D-30.004(19)(c)) Summary notes shall contain information regarding a participant or client's progress or lack of progress in meeting the conditions of the intervention plan.

22. Cx Summary Notes (65D-30.004(19)(c)) Each summary note shall be signed and dated by staff delivering the service.

23. Cx Transfer (65D-30.0044 (b)) Transfer Summary. A transfer summary in accordance with policies and procedures shall be completed immediately for individuals who transfer from one (1) component to another within the same provider and shall be completed within 5 calendar days when transferring from one (1) provider to another. In all cases, an entry shall be made in the individual's clinical record regarding the circumstances surrounding the transfer and that entry and transfer summary shall be signed and dated by a primary counselor within 15 days.

24. Orientation (65D-30) Is overdose prevention information (1. Education about the risks of overdose, including having a lower tolerance for opioids if the individual is participating in an abstinence-based treatment program or is being discharged from a medication-assisted treatment program. 2. Information about Naloxone, the medication that reverses opioid overdose, including how to use Naloxone and where and how to access it.) shared with individuals upon admission?



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25. Wait List (65D-30) Is overdose prevention information (Education about the risks of overdose, including having a lower tolerance for opioids if the individual is participating in an abstinence-based treatment program or is being discharged from a medication-assisted treatment program.2. Information about Naloxone, the medication that reverses opioid overdose, including how to use Naloxone and where and how to access it.) offered to individuals placed on a waitlist to receive treatment services?