

Indigent Psychiatric Medication Program, known as the Indigent Drug Program (IDP)

Authority: Section 394.676, F.S. and 65E-16, F.A.C.

Frequency: Annual Monitoring

Due Date: N/A

The Indigent Psychiatric Drug Program (IDP) was created to assist uninsured indigent individuals gain better access to prescription medications. Network Service Providers contracted for IDP services must comply with the requirements of this Incorporated Document.

The IDP serves adults with serious mental illnesses and persons with co-occurring substance use and mental health disorders who meet financial eligibility criteria as outlined in Attachment I of this contract. IDP may be used to order additional psychotropic medications from the IDP “warehouse” or a pharmacy of choice (for urgent needs). IDP Network Service Providers are required to actively participate in patient assistance program (PAP) for medication offered by pharmaceutical manufacturers. Medications from PAP must be exhausted before use of IDP is permitted.

1. Purpose

The purpose of this guidance document is to:

- Establish IDP administration procedures,
- Provide written guidelines to the Managing Entities and IDP Providers, and
- Establish medication order guidelines.

2. Definitions

- **IDP Pharmacy:** A pharmacy holding a current permit pursuant to s. 449.01 F.S. from the Florida Board of Pharmacy that dispenses medication for the IDP.
- **Formulary:** A listing of medications available in Order Express through Cardinal Health for IDP participating pharmacies to select the medications to order.
- **Patient Assistance Program (PAP):** Any program offered through private agencies or pharmaceutical manufacturers designed to provide medication at low or no cost to uninsured individuals.
- **Psychiatric or Psychotropic Medication:** Any drug prescribed with the primary intent to stabilize or improve mood, mental status, behavioral symptomatology, or mental illness. The medications include the following major categories:
 - Antipsychotics,
 - Antidepressants,
 - Anxiolytics,
 - Mood stabilizers,
 - Cerebral or psychomotor stimulants, and
 - Other medications commonly used including beta blockers, anticonvulsants, cognition enhancers, and opiate blockers.
- **Side Effect and Adverse Drug Reaction:** Any effect other than the primary intended effect resulting from medication treatment. Side effects may be negative, neutral, or positive for the individual. An adverse drug reaction is an undesired or unexpected side effect, allergy, or toxicity that occurs with the administration of medication. Adverse drug reactions can range from mild side effects to very severe reactions, including death. Onset may be sudden, or it may take days to develop undesired or toxic reactions to medications.

The role of the Network Service Provider is to:

1. Assess and enroll individuals in the IDP who meet the clinical and financial criteria established in ch. 394, F.S.
 - To meet the clinical criteria, individuals:
 - Must be a member of at least one of the Department’s priority populations, and
 - Must not reside in a state mental health treatment facility or an inpatient community unit.
 - To meet the financial eligibility criteria, individuals:
 - Must have a net family income that is at or below 150 percent of the Federal Poverty Income Guidelines, as published annually in the Federal Register,
 - Must lack third-party insurance or other psychotropic medications funding sources, and
 - Must not participate in a program where other funding sources pay for psychotropic medications. If individuals have third party insurance for psychotropic medications but were temporarily denied benefits for these medications, they may receive IDP medications until such time as coverage or eligibility is reestablished.
2. Provide information to individuals and staff working with IDP individuals regarding adverse effects, side effects, possible allergic reactions, and instructions on what to do in case of an emergency.
3. Actively participate in Patient Assistance Programs (PAP) that provide psychiatric medications without cost;
4. Ensure that IDP prescriptions meet the following conditions:
 - An appropriate prescription for a 90-day supply may be written with up to 3 refills. One prescription cannot cover more than a 90 day supply,
 - Must be listed on the IDP Inventory,
 - Must be filled at an IDP pharmacy.
5. Ensure participating pharmacies have an IDP account with Cardinal Health:
 - Complete a Cardinal Account Spreadsheet including contact information for the provider and participating pharmacies, and
 - Include a copy of the participating pharmacy’s license.
6. Ensure participating pharmacies order and receive IDP medication using the Cardinal Health account:
 - Select the IDP medication from “on formulary” available in Order Express, and
 - Click on “Mark as Ready” button to finalize the order.
7. Review a copy of the invoice sent via email and have participating pharmacies notify Florida State Hospital of discrepancies within 24 of receiving the invoice.
8. Track IDP balance using the invoices.
9. Pay dispensing fees to IDP pharmacy for individuals who cannot afford to pay the fee.
10. Implement medication receiving, storage, and administrative procedures that meet the current State approved prescribing instructions pursuant to s. 465.035, F.S.

11. Enter DEMO for each participant in Managing Entity Data System and submit a list of Persons Served to the Network Manager, using the template provided, by the 8th of the month following service delivery. Network Service Providers should submit a service using the IDP OCA (MH076) with the Incidental Expense covered service (28) and the actual dollar amount for the units. When billing for incidental expenses, the Network Service Provider shall follow F.A.C. 65E-14.021(4)(k)4.b.(V).

The role of Florida State Hospital is to:

1. Setup the formulary available in Order Express.
2. Check available funds and notify the provider of outstanding balances.
3. Review the orders and make changes if necessary.
4. Submit the orders and email a copy of the order confirmation to the pharmacies and provider.
5. Ensure SAMH Regional Offices have a Group Mailbox known as a GMB mailbox to receive copies of invoices.

The Indigent Psychiatric Medication Program, known as the Indigent Drug Program (IDP) will be administered according to DCF Guidance 13, which can be found at following link using the applicable fiscal year: <https://www.myflfamilies.com/services/samh/samh-providers/managing-entities>