



Responses to Written Questions

Q1. Will training and consultation costs from the Institute for Family Development be paid for by the state or should we add those costs into the budget? The state is covering the cost of this for 6 teams, so wondering if this is one of those 6 teams?

A1. We are reaching out to DCF for clarification.

Q2. Some of the noted outcomes and performance measures below are not specific to the Homebuilders model. The outcomes we usually track and report out on for Homebuilders are highlighted below and have been included in our contracts with KCI and CPC. Can the required outcomes be changed? I have also made notes in red [blue] on the outcomes of this RFP.

Outcomes and Performance Measures

1. Successful completion of treatment or satisfactory progress in recovery
 - a. We can report on successful completion of the program.
2. Improvement in caregiver protective capacities
 - a. We use the North Carolina Family Assessment Scale (NCFAS) as an initial assessment and post-assessment and can report on change in the five domains of the scale – environment, parental capabilities, family interactions, family safety, and child well-being. Our agency also uses the Retrospective Protective Factors Survey in some other programs and could use that if you want to measure protective factors specifically.
3. Stable housing environment: and
 - a. We report on housing in the pre-and post-NCFAS, especially if it was identified as an issue.
4. No further law violations or involvement with the Department of Juvenile Justice;
 - a. We report on this in the pre-and post-NCFAS, especially if it was identified as an issue.
5. School attendance, gainful employment, or other significant indicators of successful community involvement.
 - a. We report on this in the pre-and post-NCFAS, especially if it was identified as an issue.

A2. The outcome measures were taken from the Florida Department of Children and Families (DCF)'s Guidance 37 - Family First Prevention Services Act (FFPSA) Teams: <https://www.myflfamilies.com/services/substance-abuse-and-mental-health/samh-providers/managing-entities/managing-entities-fy23>, which is referenced in the solicitation document. In the Guidance Document it states, "The Managing Entity shall include appropriate performance measures, tailored to the FFPSA model selected, in each subcontract addressing...." During negotiations with the Awardee, we will tailor the measures to the Homebuilder's EBP with input and agreement from both parties.

Q3. Confirming page 12 - this has to be RECEIVED in the mail by 5 pm on 8/4. Is that correct?

A3. Correct.



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- Q4. The budget states it can be up to 600,000 total per fiscal year, but the contract start date is noted to start 8/15. Since the Florida fiscal year is from July 1 through June 30, I assume we create a budget based on a start date of 8/15 considering the full fiscal year max of 600,000?
- A4. Correct. You may also include start-up costs in the budget to account for the remaining funding for services, whether or not the team is up and running on or after August 15, 2023.
- Q5. The FFPSA budget template does not calculate a per case or per diem rate. The Solicitation document does not reference or request a proposed payment mechanism or per diem rate. I would be curious to know if LSF has already decided if this contract will be direct cost reimbursement or paid on a unit/case basis.
- A5. The contract will be paid via a fixed rate payment methodology. The total monthly payment amount will be one-eleventh of the total contract amount with quarterly and monthly expenditure reconciliation requirements.
- Q6. Our Federally approved indirect cost rate is 11.5% - will LSF allow us to charge this full amount to the contract or build it into our budget?
- A6. Yes, as long as the agency provides a copy of the contract as proof of the 11.5% rate.
- Q7. How many teams are included in this Solicitation?
- A7. One team.