

Assisted Living Facilities with Limited Mental Health (ALF-LMH)

Requirement: Section 394.4574, F.S., and 429.075, F.S.

Frequency: Annual Monitoring

Due Date: N/A

The Managing Entity shall monitor of Mental Health providers serving residents of LMH-ALFs on the following at a minimum annually:

The Managing Entity, as the agent of the Department, is responsible for mental health residents who are not enrolled in a Medicaid health plan and shall, pursuant to *s. 394.4574, F.S.*, to assure that its contracted providers complete the following actions:

- A mental health resident as defined in *s. 394.4574, F.S.*, has been assessed by a mental health professional to be appropriate to reside in an ALF-LMH,
- A cooperative agreement to provide 24/7 emergency access information is developed between the Network Service Provider and the administrator of the ALF-LMH,
- A case manager is assigned for each mental health resident and that person facilitates the completion of the community living support plan and cooperative agreement,
- The community living support plan to identify needs and services has been prepared by a mental health resident and a case manager in consultation with the administrator of the LMH-ALF facility,
- Assist the mental health resident in carrying out the activities identified in the individual's community living support plan,
- The ALF is provided with documentation that the individual meets the definition of a mental health resident; and
- An annual plan is submitted as a component of **DCF Template 4 - Managing Entity Annual Business Operations Plan** that includes:
 - A training plan to comply with *s. 429.075, F.S.*,
 - Public Input for regional ALF-LMH Plan as required pursuant to *s. 394.4574 (3), F.S.*, and
 - A description of how the requirements of *s. 394.4574, F.S.*, will be met, including a sample that will ensure monitoring of not less than 20 per cent of LMH-ALFs.

To this end, the Department has developed a monitoring tool for the Managing Entity and templates for use by the mental health providers. See ALF Monitoring Tool 2012, Combined Community Living Support Plan and Cooperative Agreement Template.

A monitoring report will be submitted to the Network Service Provider annually, in July for the prior fiscal year that aggregates data captured from the ALF Monitoring Tool. The report will indicate the percentage of mental health Network Service Provider that are in compliance with each standard and applicable corrective actions taken.

The Assisted Living Facilities with Limited Mental Health (ALF-LMH) will be administered according to DCF Guidance 8, which can be found at following link using the applicable fiscal year: <https://www.myflfamilies.com/services/substance-abuse-and-mental-health/samh-providers/managing-entities>.