



Recovery Support Services (RSS) Tool

1. RSS (65E-14.021) If the recovery support service was delivered by a noncertified peer, the qualified supervisor's signature was documented in the chart. Yes, No, N/A

2. RSS (65E-14.021) Recovery Support Services are designed to support and coach an adult or child and family to regain or develop skills to live, work and learn successfully in the community. Services include substance abuse or mental health education, assistance with coordination of services as needed, skills training, and coaching. For Adult Mental Health and Children's Mental Health Programs, these services are provided by a Certified Family, Veteran, or Recovery Peer Specialist. For Adult and Children's Substance Abuse programs, these services may be provided by a certified Peer Recovery Specialist or trained paraprofessional staff subject to supervision by a Qualified Professional as defined in Rule 65D-30.002, F.A.C. (The ME allows for peer recovery support to be delivered by an individual staff member "on track" to be certified within a year). Does the chart include documentation addressing Recovery Support Services? Yes, No

3. RSS (65E-14.021) A review of status on the Florida Certification Board credential web site confirms active credential for the peer specialist who signed notes in chart CRPS. Yes, No, N/A (Lead on this is LSF Compliance Auditor/Director. Confirmed this was completed.)

4. RSS (65E-14.021) RSS note contains: staff name, recipient name and identification number, service date, specific service, group name (if applicable), and clinical diagnosis data - FASAMS. (Note: Diagnosis may be N/A if individual receiving peer support services only.)

5. RSS (FL Statute 394.459 (3) (a) (1) (2)) There is evidence in the chart that the individual consented to peer services and that recovery peer support was explained to the individual being served. Voluntary consent is sought when there is reason to believe such services will help the individuals served build resilience or assist the individual to live successfully in their community with greater purpose. YES, NO

6. RSS (Guidance Document 35 and LSF Incorporated Document 36) The network service provider offers standardized Recovery Management best practice education in new employee orientation and refresher trainings, as required by Guidance Document 35 and LSF Incorporated Document 36.

7. RSS (Guidance Document 35 and LSF Incorporated Document 36) The chart contain evidence of the development of Recovery Capital Plans and/or wellness plans such as WRAP with the goals of the individual served documented? YES, NO

8. RSS (Guidance Document 35 and LSF Incorporated Document 36) There is evidence in chart that the peer provided recovery-oriented care recognizing that each person must be the agent of and the central participant in their own recovery journey? Services should instill hope, be person- and family-centered, offer choice, elicit and honor each person's potential for growth, build on a person's and family's strengths and interests, and attend to the overall quality of life. YES, NO

9. RSS (Guidance Document 35 and LSF Incorporated Document 36) The network service provider maintains internal policy and procedures for recovery peer support services. These should include best practices and standards for delivering peer support services and supervision. (Each network service provider should solicit the input and opinions of peer specialists on staff when drafting or updating internal policies and procedures)

10. RSS (Guidance Document 35 and LSF Incorporated Document 36) (Interview question; may not be documented in chart): Does the peer specialist receive structured peer supervision (weekly or biweekly is best practice, minimum monthly or open door)? Yes, No



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