

**PROGRAM DESCRIPTIONS**

The Network Service Provider shall prepare and submit Program Description(s) via Cognito for each program that is funded within this contract and/or for approval prior to the start of a contract or a new program. Each Program Description must be completed using the following link:

<https://www.cognitofrms.com/LSFHealthSystems/LSFHealthSystemsProgramDescription>

A Prevention Program Description is required to be submitted if the Network Service Provider is contracted for prevention services. Each Prevention Program Description must be completed using the following link:

<https://www.cognitofrms.com/LSFHealthSystems/LSFHealthSystemsProgramDescription>

If the Network Service Provider modifies an existing program, a revision to the Program Description is required via Cognito. The Network Service Provider must contact the Network Manager for instructions on how to revise the existing Program Description.

The Network Service Provider may request a template version of the program description through the Network Manager.