



Level 2 Background Screening

1. Level 2 Background Screening 01 (110.1127, F.S. and CFOP 60-25, Chapter 2) Has the provider completed an employment history check for person required to be screened?
2. Level 2 Background Screening 02 (110.1127, F.S. and CFOP 60-25, Chapter 2) Does the employee have a document reflecting level 2 clearance (clearance letter or clearinghouse printout)?
3. Level 2 Background Screening 03 (110.1127, F.S. and CFOP 60-25, Chapter 2) Has the employee attested to meeting the requirements for qualifying for employment, and agreeing to informing employer immediately if convicted of disqualifying offenses, using CF 1649 or a form with similar content? Note current version of form 1649 is dated January 2015. (Affidavit of Good Moral Character)
4. Level 2 Background Screening 04 (110.1127, F.S. and CFOP 60-25, Chapter 2) Is attestation (Affidavit of Good Moral Character) notarized?
5. Level 2 Background Screening 05 (409.1757, F.S.) For Employees Already Screened with Less than 90 Day Break in Service - Does the employee attest to prior completion of fingerprinting or screening? Note this applies only to screening required by chapters 393, 394, 397, 402, 409, 1012, and section 943.13.
6. Level 2 Background Screening 06 (409.1757, F.S.) For Employees Already Screened with Less than 90 Day Break in Service - Does the employee attest to not being unemployed more than 90 days since the position that required screening?
7. Level 2 Background Screening 07 (409.1757, F.S.) For Employees Already Screened with Less than 90 Day Break in Service - Does the employee attest to compliance with the standards for good moral character? (Affidavit of Good Moral Character)
8. Level 2 Background Screening 08 (409.1757, F.S.) For Employees Already Screened with Less than 90 Day Break in Service - Was the attestation (Affidavit of Good Moral Character) notarized?
9. Level 2 Background Screening 09 (110.1127, F.S. and CFOP 60-25, Chapter 2) Was the employee not hired until after screening was successfully completed OR until after an exemption was granted?
10. Level 2 Background Screening 10 (435.06(2)(b), F.S.) If the employee has been arrested for a disqualifying offense since being hired, did the employer remove the employee from DCF/LSFHS contract duties until the arrest is resolved? N/A if clean.
11. Level 2 Background Screening 11 (435.06(2)(c), F.S.) Did the employer terminate an employee who can no longer pass screening? N/A if clean.
12. Level 2 Background Screening 12 (110.1127, F.S. and CFOP 60-25, Chapter 2) Has the employee has been initially screened or re-screened at least once in the past five years using Level 2 standards?
13. Level 2 Background Screening Pres When conducting a Level 2 Background Screening is the staff member's name present?