



Forensic State Hospital

1. (ID 8) Does the CM locate placement options for discharge ready individuals?
2. (ID 8) Does the file contain a treatment plan that was created in collaboration with the state hospital treatment team?
3. (CFOP 155-18/ID 7) Does the provider submit all required forensic reports on a monthly basis:
 1. conditional release report
 2. diversion report
 3. list of clients being served on conditional release
 4. participation/court reports
4. (ID 8) Does the provider maintain progress notes in the client record reflecting all efforts being made on behalf of the individual while in the SMHTF?
5. (ID 8) Is there documentation of a face-to-face meeting within 48 hours of discharge?
6. (ID 8, 65E-4.014) Is the client receiving case management services while in the state hospital?
7. (ID 8) Has the provider documented efforts to locate placement upon discharge?
8. (CFOP 155-17, ID 8) Did the community representative participate in recovery team meetings when possible to anticipate and remedy possible barriers to community placement/services during discharge planning while the individual was still in the SMHTF?
9. (ID 8) Has the provider documented efforts to secure appropriate behavioral health services upon discharge?
10. (ID 8) Is there documentation of participation in discharge calls?
11. (ID 8) Does the provider maintain at least monthly contact with the state treatment facility staff concerning the status of the individual?
12. (ID 8, 394) Does the provider maintain contact with the individual's family?
13. (ID 8) Is there documentation of communication efforts with the SMHTF staff?
14. (ID 8) Does the CM participate in discharge planning meetings?
15. Forensic Services (CFOP 155-18) Is there evidence the case manager is providing update to the courts for those on conditional release?



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16. Forensic Services (CFOP 155-18) Is there evidence in the chart the case manager accompanies the forensic individual on conditional release to court hearings?

17. Forensic Services (CFOP 155-18) If applicable, does the provider work closely with the state forensic and civil treatment facility(s), local mental health providers, crisis stabilization units (CSU) and the courts to ensure the appropriate and timely disposition of individuals not found competent within three or five years, as specified in s. 916.145, F.S.?

18. Forensic Services (CFOP 155-18) Does the provider participate, upon request, in the state treatment facility's development of the psychosocial assessment and the recovery plan?

19. Forensic Services (CFOP 155-18) Does the forensic NSP provide the state treatment facility(s) recovery teams with all available community information required to assist with the individual's treatment?

20. Forensic Services (CFOP 155-18) Is there evidence in the chart that the NSP: Conducts a minimum of quarterly face-to-face meetings with individuals at the state forensic treatment facility(s) and civil step-down treatment facility(s). Provide the Forensic Coordinator with quarterly visit reports to include a minimum of the discharge status of each individual, identified barriers to discharge and plans for assisting the individual and the service/treatment team in overcoming barriers to discharge. Record each visit by writing a note in the individual's treatment facility record/ward chart.

21. Forensic Services (CFOP 155-18) Does the provider assist the treatment facilities and appropriate court personnel in the development of conditional release plans, attend all conditional release hearings, and ensure continuity of care by assisting with the coordination of transportation of the individual from the jail or treatment facility to the placement identified in the conditional release order on the date prearranged with the placement site?

22. Forensic Services (CFOP 155-18) Upon return of a competent individual to jail and immediately after the first competency hearing date, does the provider ensure that a community Case Manager is assigned to facilitate follow-up services, if applicable?

23. Forensic Services (Incorporated Document 7) Does the Network Service Provider's Forensic Specialist shall track the release plan status of this forensic individual referred by a forensic or civil treatment facility(s)?

*Submit reports to the courts

*Provide services to insure individual is in compliance with conditional release requirements

24. Forensic Services (Incorporated Document 7) Does the NSP track all client level data?

25. Forensic Services (Incorporated Document 7) Does the NSP provide competency restoration services for those who are living the community and remain incompetent to proceed? Documentation required



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26. Forensic Services (CFOP 155-17, ID 8) Does the community representative participate and/or lead the discharge planning efforts for the individual in the forensic state hospital?

27. Forensic Services (CFOP 155-17, ID 8) Did the community representative participate in the discharge planning meeting and assist in the development of a discharge or conditional release plan which addresses the needs of the resident in the community?

The purpose of this meeting is to initiate activities and planning which will result in the provision of community services which will most appropriately address the resident's needs upon discharge

28. Forensic Services (CFOP 155-17, ID 8) Did the community representative work to obtain ID, birth certificate, etc and restore benefits upon the individual's return from jail to the community? (ITP)

29. Forensic Services (CFOP 155-18) Did the Forensic Specialist/Forensic Case Manager provides consultation and linkage to the community treatment providers in his/her circuit, when the individual is hospitalized?

30. Forensic Services (CFOP 155-18) Per the Forensic Mental Health Services Model, when an individual is placed on conditional release, the Forensic Specialist will transfer the individual's case to the appropriate community Case Manager. Is there evidence the individual is receiving case management services upon their return to the community?

31. State Hospital (ID 8) Does the provider participate in the development of the recovery plan for each individual admitted to the SMHTF?

32. State Hospital (ID 8) Does the provide review the admission waitlist to look for diversion opportunities?

33. State Hospital (ID 8) Does the provide visit at least quarterly to have face-to-face contact with clients? (when visitation is possible)

34. State Hospital (ID 8) Does the provider send weekly discharge updates when placement takes longer than 30 days?