



SOAR

1. SOAR Policy/Procedure (LSF Contract) Does the Provider Agency employ one full-time employee as a dedicated SOAR Processor?
2. SOAR Policy/Procedure (LSF Contract) Is the dedicated SOAR Processor documented with LSFHS, along with complete contact information?
3. SOAR Policy/Procedure (LSF Contract) Does the processor have documentation of SOAR Training in their personnel file?
4. SOAR Policy/Procedure (LSF Contract) During the last three (3) months has the SOAR processor assisted with at least four (4) SSI/SSDI applications? If the processor has not been in this position for the last three (3) months; are they on reasonable pace to accomplish this within the time frame in the future?
5. SOAR Policy/Procedure (LSF Contract) Has the SOAR Processor maintained a minimum approval rating of at least sixty-five (65)% on initial applications with a decision?
6. SOAR Policy/Procedure (LSF Contract) Does the processor have documentation of SOAR training or refresher training in the last 4 years in their personnel file?
7. SOAR Policy/Procedure (LSF Contract) Is the dedicated SOAR Processor utilizing the Online Application Tracking (OAT) system?
8. SOAR Policy/Procedure (LSF Contract) Does the dedicated SOAR Processor attend regularly convened local planning team meetings?
9. SOAR Policy/Procedure (LSF Contract) Does the supervisor of the dedicated SOAR Processor generate ongoing reports to monitor the progress of the processor?
10. SOAR Policy/Procedure (LSF Contract) Each dedicated SOAR processor will ensure that 75% of SSI/SSDI applications are completed in a fashion which allows 90 days average to decision. SSA Field office and DDD/DDS processing timeframe issues will be factored in on a case by case basis.