



# Substance Record

1. Substance Record 01 Do providers have a Quality Assurance Program which complies with the requirements established in Section 397.419, F.S.?
2. Substance Record 02 Do providers have a Quality Assurance Program which ensures the use of a continuous quality improvement process?
3. Substance Record 03 Do providers have a Quality Assurance Program written plan which addresses individual care and services standards?
4. Substance Record 04 Do providers have a Quality Assurance Program written plan which addresses individual records maintenance procedures?
5. Substance Record 05 Do providers have a Quality Assurance Program written plan which addresses staff development policies and procedures?
6. Substance Record 06 Do providers have a Quality Assurance Program written plan which addresses service-environment safety and maintenance standards?
7. Substance Record 07 Do providers have a Quality Assurance Program written plan which addresses peer review and utilization management review procedures?
8. Substance Record 08 Does each director designate an employee of or under contract with the provider as the Quality Improvement Manager?
9. Substance Record 09 Is the Director of VP Clinical Services identified?
10. Substance Record 10 Does the quality improvement program provide output measures, such as capacities, technologies, and infrastructure?
11. Substance Record 11 Does the quality improvement program provide process measures, such as administrative and clinical components of treatment?
12. Substance Record 12 Does the quality improvement program provide outcome measures pertaining to services?
13. Substance Record 13 Does the quality improvement program provide for a system of analyzing factors which have an effect on performance at the local level?
14. Substance Record 14 Does the quality improvement program provide for a system of reporting the results of quality improvement reviews?
15. Substance Record 15 Does the quality improvement program incorporate best practice models for use in improving performance in those areas which are deficient?